



BRUHAT BANGALORE MAHANAGARA PALIKE

No. BBMP/D.Z/ E.E/Project/TND/01/11-12

Office of the Executive Engineer,
Bruhat Bangalore Mahanagara Palike,
Project Division, Dasarhalli Zone,
Bangalore Date:26.03.2012

(SHORT TERM TENDER NOTIFICATION)

Single Cover System (ONLY Through e-Procurement)

1. The Executive Engineer (Project Division) invites Item rate tenders as per KTPP act 1999-2000 from eligible Agencies/ firms registered in appropriate class in state or central Govt. Organization for the services indicated below.
2. Tenders documents may be downloaded from Government of Karnataka e-Procurement [website https://eproc.Karnataka.gov.in/eportal/index_seam](https://eproc.Karnataka.gov.in/eportal/index_seam) under login for Contractors:

After login to Contractors, please scroll down to the right side bottom to see list of tenders, please click there to find the details of NIT and download copy of the tender. The tender can be downloaded in the portal as per prescribed date and time published in the portal. Only interested contractors who wish to participate should remit on line transaction. fee for tender after registering in the portal. The transaction fee is non – refundable if you wish to participate.

3. Tenders must be accompanied by earnest money deposit which should be paid online through e-procurement portal using any of the following payment modes: Credit card, Direct Debit, National Electronic Fund Transfer (NEFT), Over the Counter (OTC).
4. Tenders must be electronically submitted (on-line through internet) within the date and time Published in e-procurement portal. Tenders will be opened at prescribed time and date in the e-procurement portal, in the presence of the Tenderers who wish to attend at the OFFICE OF THE EXECUTIVE ENGINEER, PROJECT DIVISION, HESARAGHATTA MAIN ROAD, BAGALAGUNTE, BANGALORE-73
5. Other details can be seen in the tender documents.

Sl. No.	Name of the Work	Est.Cost (Rs. In Lakhs)	EMD to be paid (in Rs)	Tender processing form fees (in Rs)	Contract period	Eligibility of contract
1	Providing Security Services Human Resources for Help center, office Building, in Dasarhalli Zonal limit. For the Year 2012-13.	24.50	49,000/-	As per e-procurement portal	11 months	As per tender conditions

6. Submission of Tenders

- a. The tenders shall be submitted through e-procurement portal mode only.
- b. The Techno Commercial Bid will be opened at the prescribed date in the presence of the Bidders /representatives who choose to present at the time of opening of Bid. If the

- date of opening of the bid happens to be a holiday for any reason, the Bids will be opened on the next working day of the office at the same venue and time.
- c. The EMD and Qualifying Requirement Data shall be furnished in the Bid through e-procurement portal. The Bidder shall provide proof in support of the qualifying requirements. Non- submission of the proof leads to disqualification.
 - d. Bruhat Bangalore Mahanagara Palike takes no responsibility for delay, loss or non-receipt of Bid document. Further BBMP reserve the right to cancel the tender Notification, or reject any or all the bids without assigning any reasons there of and shall bear no liability whatsoever consequent upon such a decision.
 - e. The tenderer should not be involved in any litigation that may have an impact of affecting or compromising the delivery of services as required under this contract.
 - f. The tenderer should not have been black listed or defaulted by any Central /State Government or Public Sector undertakings in India. A performance certificate issued by employer to be enclosed.
 - g. **Tender should possess valid labour licence, issued by Labour department and it should be in force, duly indicating the period of validity.**
 - h. The Person/firm who is having criminal background or insolvent is not eligible to participate in the tender.
 - i. Calendar of Events:
Last Date for receipt of Tender is 10.04.2012 up to 4.00 P.M.
Date of opening of Financial Bid is 16.04.2012 by 11.00 AM onwards

7. **QUALIFYING REQUIREMENT :-**

- a) The security agencies must possess license to engage in the business of providing security service as per private security agencies regulation act 2005 & private security agencies (Karnataka) rules 2008 as per the notification issued by ADGP vide notification no ADGP (ISD)01/2010 Dt: 11.07.2011

Cleaner: Should be skilled worker in the corresponding field.
- b) The Bidder shall have minimum 5 years experience in the GOK & GOI /public sector under taking /any other reputed private organization /airport authority. The agency shall possess work done certificate of Rs.50.00 Lakhs single work issued by not below the rank of Executive Engineer during processing 3Years (2008-2009, 2009-10, 2010-11)
- c) The agency shall have registration with the following authority & proof of such registration shall be enclosed along with bid:-
 - i. E.S.I. Certificate
 - ii. P.F.Certificate
 - iii Labour Department registration
 - iv Service Tax
 - v. Any other statutory requirement of Government of Karnataka /India required under law.
- d) The firm shall be **ISO Certificate Company**
- e) Service Tax registration certificate with updated returns

- f) Agency shall have minimum turn over of Rs.100.00 lakhs per annum in any of the preceding 3years (2008-2009, 2009-10, 2010-11) a turnover certificate issued by chartered accountant to be enclosed.

Note: The intending bidders shall upload all the documents through e-mode. The documents must be certified by gazetted officer.

8. **Round the clock service:** Agency shall provide continuous service of security staff by making stand by/reserve staff and no void shall be allowed. It is the primary responsibility of the agency to provide uninterrupted continuous security staff at the designated locations. The Agency shall provide weekly holiday and other holidays as per rules to its employees. It is the responsibility of the agency to make its own arrangements for providing relievers on weekly holidays and general holidays at no extra cost to BBMP.

Shift Details:

- | | |
|------------------|---------------|
| a. First shift | 6 am to 2 pm |
| b. Second shift | 2 am to 10 pm |
| c. Third shift | 10 pm to 6am |
| d. General shift | 9 am to 5 pm |

9. The agency shall have all valid licenses and permits required under law and solely responsible for any omission and commission. The contractor is required to comply with all the legal liabilities.
- 9.1 **Quality service and other Parameters:** The agency should ensure that the security personnel wear uniform and uniform kit like whistle, leather shoes, leather belts, lathi, jersey/over coat, rain coat, torches, shoulder badges, caps with monogram and gun wherever required shall also be supplied to the security personnel by the Agency at its own cost. In case, the person so deployed is found to be “not alert” or “not in proper uniform, dress or commits any breach of any of the terms and condition of the contract”, the BBMP shall have the right to impose any punishment to fine up to **Rs. 1,000/-(Rupees one thousand only)** on the Agency. In case of three defaults, the BBMP has the right to terminate the contract by giving notice of seven days.
- 9.2 In case, the person so deployed by the contractor is found absent, the BBMP shall have the right to treat such person as ‘absent’ from duty and deduct the proportionate amount of such person from the bill.
- 9.3 The contractor shall be absolutely responsible and liable for any and all personal injuries or death and /or property damage or losses suffered due to negligence of the contractor’s personnel in their performance of the services required under the contract.
- 9.4 **Identification:** The agency shall provide laminated identification card with photograph along with the details of name, age, designations, firm’s name, etc, to the selected security personnel at his own cost.
- 9.5 **MINIMUM WAGES:** The security agency shall provide a minimum consolidated payment as per Minimum wages Act in force and any other charges during the period of contractor to its security guards.

9.6 RESPONSIBILITY: The Agency shall be responsible for all the provisions regarding license, welfare and health, procedures, maintenance of various records and registers etc., as provided under the contract Labour (Regulation & Abolition) Act And also under the order issued by the Government of Karnataka there under. For its non-compliance, the agency shall be responsible for penalties levied by the appropriate authority under various the Acts.

9.7 EMPLOYMENT :The Security staff posted on duty at designated locations by the agency as per the contract agreement shall be in the employment of security agency only and shall have no right to claim any employment in BBMP for whatsoever reason.

10. Payment Terms :

- a) BBMP shall arrange payment for the value of service provided by the agency inclusive of ESI, EPF, Service Tax, Income Tax, etc., against presentation of documents as specified below, by means of cheque of account payee after satisfying the terms and conditions of the purchase order and after receipt of bills in duplicate duly countersigned by the Executive Engineer (Project)., Dasarahalli zone, BBMP Bangalore.
- b) Bills in duplicate shall be submitted on or before 5th of each month, to the concerned.
- c) For arranging full payment, the following document will have to be furnished by agency.
 - 1) Bills in duplicate stamped and pre-receipted.
 - 2) Bills duly countersigned signed by the officer in charge along with attendance of the month.
 - 3) Performance certificate from the concerned authority of BBMP (Additional Commissioner).
 - 4) Proof of ESI, EPF, Service tax, Income tax, etc., paid each month against the employed or engaged.

11. No commitment to accept lowest or any tender:

BBMP shall be under no obligation to accept the lowest or any other offer received in response to this tender notice and shall be entitled to reject any or all offers including those received late or incomplete offers without assigning any reason whatsoever. BBMP will not be obliged to meet and have discussions with any bids, any or to listen to any representation

12. GENERAL TERMS & CONDITIONS:-

- 12.1 The agency should quote minimum wages for security guards/ Supervisors/drivers /Cleaners as per labour act Government of Karnataka. This minimum wages should be inclusive of all components as per norms.
- 12.2 The security Guards should work 24 hours on a shift basis (per shift eight hours) to cover round the clock security service.
- 12.3 The security agency shall take all precautions diligence for safeguarding all the schedule assets of the Institutions as the circumstances may warrant. For any carelessness or losses on the part of the security agency is shall be made fully responsible to make good such losses. In case of any fire accident occurred at the

premises they should immediately report to control room and fire and also asset evacuation and released operation effectively.

- 12.4 The agreement will be valid for a period of eleven months from the date of execution of agreement, and could be extended if so required at the sole discretion of BBMP.
- 12.5 The security guards shall be energetic & in the age group between 21 to 55 years. They should be have basic training in security.
- 12.6 The strength of service personals with their qualifications and experience background shall be furnished.
- 12.7 The guards should be provided with uniforms identification badges and personal gears posting of guards shall be as per the schedule and the agency shall ensure that there is no shortage of strength at any time. The same guards shall not be posted for more than one shift except in emergent situations.
- 12.8 The agency shall be solely responsible for the salaries / minimum wages, bonus, provident fund, gratuity, family pension and contribution of E.S.I. service tax or any other statutory obligations towards the personnel including their welfare.
- 12.9 In case of any theft or pilferage of the property of the BBMP during tenure of the contract due to the negligence/ connivance of the security personnel, upon intimation or report by the BBMP the agency should under take a conduct a preliminary investigation and report there on will be submitted to the BBMP. The agency shall compensate such loss from its bill approximately if it is proved that the theft or pilferage is due to the negligence, connivance of the security personnel posted by the agency. Any dispute arises out of such theft or pilferage may be settled by mutual discussions. The decision of the Commissioner, BBMP in such cases shall be final.
- 12.10 The agency must have control room with walky –talky facilities with proof.
- 12.11 The successful ***Tenderer shall deposit difference amount by DD or pay order n favour of Commissioner, BBMP & enter into the Agreement with the BBMP within 7 days of receipt of intimation.*** The Tender Document will form the part and parcel of the agreement.
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14. The Bruhat Bangalore Mahanagara Palike reserves the right to accept/ reject any or all the Tenders without assigning any reasons.
15. The tender will remain valid for 90 days from the date of opening of tenders.
16. The work shall be commenced with all men and accessories within 7 days from the date of work order. Failing which it would be presumed that the successful tenderer is

not interested to take up the work and Action will be initiated for cancellation of tender forfeiture of EMD as per tender conditions.

17. BBMP is at liberty to avail additional security personal for other locations if required during currency of Tenders the rate accepted rate.
18. Further details of the work can be obtained from the office of the Executive Engineer (Project) BBMP Bagalgunte Bangalore. On all working days during office hours up to 4.00PM till.
19. Intending bidders should produce all the original document for verification whenever necessary and furnish a affidavit stating that the information /document furnished are true & correct.
20. Conditional tenders, not fulfilling bid criteria, specified in the notification are liable for rejection.
21. The Tender Notification along with Blank Tender Form will be accessible in the e-procurement Website (www.eproc.Karnataka.gov.in)
22. The above conditions may vary as per the advice of chief legal officer BBMP, Bangalore.

Sd/-
Executive Engineer
Bruhat Bangalore Mahanagara Palike
Project Division, Bangalore.