

**BANGALORE MAHANAGARA PALIKE**  
**Department: - HEALTH**

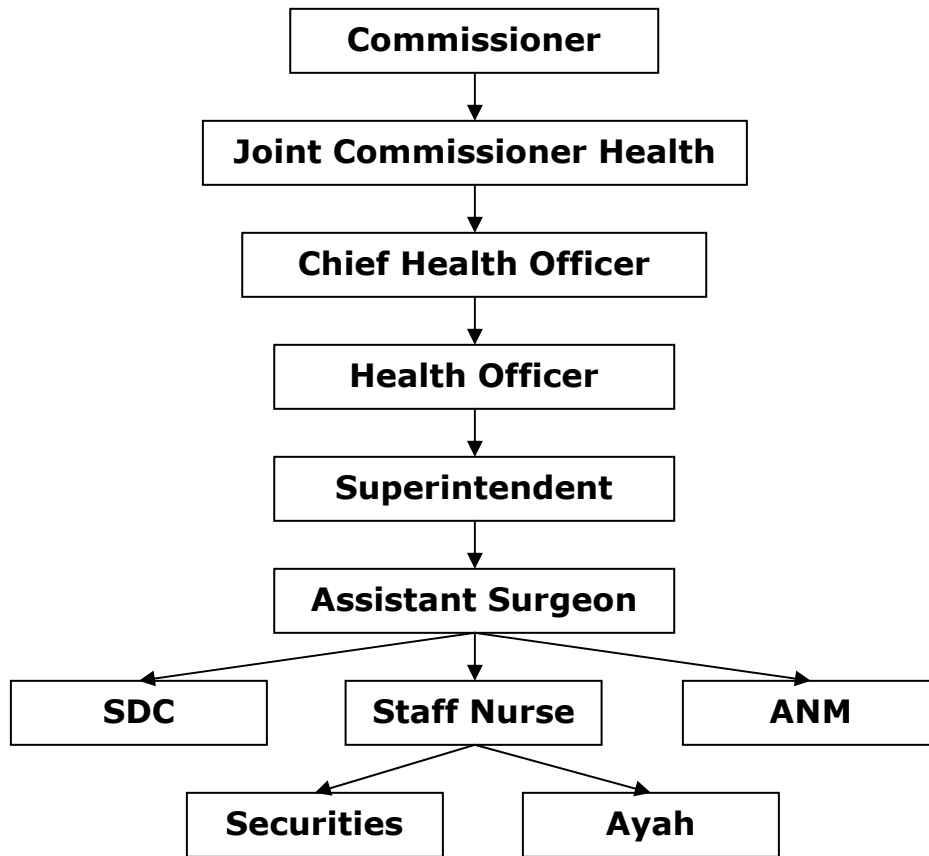
**JAYANAGAR MATERNITY HOME**

**Sub: - Details under Right to Information Act 2005, Section 4 (1) (B)**

**I. Activities Conducted at Jayanagar Maternity Home**

**a) Name of the Office → Jayanagar Maternity Home**  
II Block, Jayanagar, Bangalore

**b) Organization Chart**



**c) Activities at Jayanagar Maternity Home**

- 1) Daily OPD
- 2) Round the Clock Deliveries
- 3) Minor Procedures → Medical Termination of Pregnancy
- 4) Sterilization Operation → Tubectomy, Laproscopic Sterilization
- 5) Family Planning Procedures → IUCD, Oral Pill, Nirodh Distribution
- 6) Laboratory Facility
- 7) HIV Counseling and Testing for Pregnant Women → Under PPTCT Project

**Jayanagar Hospital Staff, Acquittance Wise**

<b>Sl. No.</b>	<b>Name</b>	<b>Designation</b>	<b>D.O.B</b>	<b>D.O.J</b>	<b>Education</b>	<b>Department</b>	<b>Place of Work</b>	<b>O.O.D</b>	<b>O.O.D Since When</b>	<b>Telephone Number</b>
1.	<b>Dr. K. Chitra</b>	Lady M.O.	28:02:1986	1997	B.Sc., MBBS	Exam Passed	J.M.H	05:8:05	05:8:05	22975771
2.	<b>T.M. Gangamma</b>	ANM	11:07:1967	29:06:1988	SSLC	SSLC	Azad Nagar	14:7:93	14:7:93	-----
3.	<b>V. Padmabai</b>	ANM	15:04:1955	02:01:1984	SSLC	SSLC	Pobhathi	08:6:06	08:6:06	22975673
4.	<b>Soubhagya</b>	Ayah	10:02:1964	06:10:1994	Group 'D'	N/A	J.H.C	BBMP	-----	-----
5.	<b>Susheela M</b>	Peon	06:05:1964	01:01:1990	Group 'D'	N/A	Wilson Garden	BBMP	-----	22975773
6.	<b>Srinivas R. S.</b>	Peon	23:12:1969	06:04:1989	SSLC Fail	N/A	BMTF HQ	BBMP	-----	22975859
7.	<b>Ashwathamma</b>	PK	15:05:1957	01:01:1990	Group 'D'	N/A	Yediyur	BBMP	-----	22975768
8.	<b>Laksmidevamma</b>	PK	10:08:1956	12:12:1975	Group 'D'	N/A	Dasappa	BBMP	-----	22975684
9.	<b>Shanthamma</b>	PK	05:07:1957	01:01:1990	Group 'D'	N/A	Wilson Garden	BBMP	-----	22975773

**Jayanagar Maternity Home Staff Attendance Wise**

<b>Sl. No.</b>	<b>Name</b>	<b>Designation</b>	<b>O.O.D</b>	<b>Parent Department</b>	<b>O.O.D Since</b>	<b>HEIN</b>	<b>Pay Scale (Rs.)</b>	<b>Basic (Rs.)</b>	<b>Address</b>
1.	<b>Dr. K. Chitra</b>	Asst. Surgeon	Yes	Health & Family Welfare	05:08:05	JMH	14,050 - 25,050	14,800	#2089, 24 <sup>th</sup> A Cross, BSK 2 <sup>nd</sup> Stage, B - 70
2.	<b>Salomi P.T.</b>	Staff Nurse	Yes	BBMP	-----	MOH	8,000 - 14,800	8,400	Quarters Jayanagar 2 <sup>nd</sup> Block
3.	<b>P.C. Mariyamma</b>	Staff Nurse	Yes	BBMP	-----	MOH	8,000 - 14,800	8,400	Lalbagh, Siddapura
4.	<b>Sarvodaya</b>	A. N. M	Yes	Health & Family Welfare	10;01:07	Siddiah Road	6,250 - 12,000	8,400	Malleswaram, Bangalore
5.	<b>Meenakshi</b>	F. D. C	No	BBMP	-----	JMH	5,800 - 10,500	5,800	J.P. Nagar, Bangalore
6.	<b>Jayamma</b>	Ayah	No	BBMP	-----	JMH	5,200 - 8,200	9,200	BTM Layout

## **II. Job Responsibilities of Officers and Staff**

**Dr. K. Chitra**, Assistant Surgeon

- 1) Antenatal Checkup
- 2) OPD Cases Checkup
- 3) To conduct LTO Camp
- 4) Administrative Charges
- 5) Discharge of PPTCT Project
- 6) Store Maintenance
- 7) User Fee Book and Cash Book Maintenance

### **Staff Nurse**

→ **P. T. Salomi &**

→ **P. C. Mariyamma**

- 1) Conduct Deliveries and other Hospital Activities
- 2) To monitor Waste Management
- 3) Maintenance & Hospital Cleanliness
- 4) Sub Store Maintenance and Register Maintenance
- 5) Linen Maintenance
- 6) Assist in Minor Surgeries

### **ANM**

→ **Sarvodaya**

- 1) Conduct Deliveries
- 2) To assist Minor Procedures

### **SDC**

→ **Meenakshi**

- 1) Prepare Salary bill of the Staff
- 2) Follow up files

### **Lab Technician**

→ **Bharathi**

- 1) To do minimal lab investigation
- 2) Maintenance of lab and its Cleanliness
- 3) Lab Reporting
- 4) RNTCP investigation and reporting – done at Jayanagar Dispensary

### **Ayah**

→ **6 Members** : Contract Basis → From Business Associates

### **Security**

→ **2 Members** : From Naval Securities

### **III. Rules to be followed while executing the Supervision and Job Responsibilities**

- 1) Required treatment to the Patients.
- 2) Maintenance of records of the Hospital.
- 3) Maintenance of service registers of the Staff.

### **IV. Follow the Order of Higher Officers**

### **V. Follow the Order of Higher Officers**

### **VI. List of the records at the Hospital**

- 1) Attendance Book
- 2) OPD Book
- 3) Drug Stock Book
- 4) Parturition Book
- 5) ANC Book
- 6) Birth Register
- 7) Admission Book
- 8) Acquittance Book
- 9) Tapal Book
- 10) User Fee Book
- 11) Cash Book
- 12) IUCD Book
- 13) Sterilization Book
- 14) Referral Book
- 15) MTP Book

### **VII. Regarding complaints from Patients → Complaint Box is provided**

**VIII. Board of Visitors is constituted which consists of NGO and Councilors. Meeting will be held every 3 months. User fee expenditure for the hospital is done after the consent of the Board Members and their Suggestions will be taken.**

<b>IX. SL. No.</b>	<b>Name &amp; Designation</b>	<b>Telephone</b>
1.	Dr. K. Chitra Lady Medical Officer II Block, Jayanagar	22975771

### **X. Monthly Salary Expenditure**

<b>Sl. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Basic Pay</b>	<b>Pay Scale</b>
1.	<b>Dr. K. Chitra</b>	Lady M. O.	Rs. 14,050	Rs. 14,050 – Rs. 25,050
2.	<b>T. M. Gangamma</b>	ANM	Rs. 8,000	Rs. 8,000 – Rs. 14,800
3.	<b>V. Padmabai</b>	ANM	Rs. 6,250	Rs. 6,250 – Rs. 12,000
4.	<b>Soubhagya</b>	Ayah	Rs. 5,200	Rs. 5,200 – Rs. 8,200
5.	<b>Susheela M</b>	Peon	Rs. 5,200	Rs. 5,200 – Rs. 8,200
6.	<b>Srinivas R. S.</b>	Peon	Rs. 5,200	Rs. 5,200 – Rs. 8,200
7.	<b>Ashwathama</b>	PK	Rs. 5,200	Rs. 5,200 – Rs. 8,200

8.	<b>Lakshmiddevamma</b>	PK	Rs. 5,200	Rs. 5,200 – Rs. 8,200
9.	<b>Shanthamma</b>	PK	Rs. 5,200	Rs. 5,200 – Rs. 8,200

**XI. Details of grants, which ascertained under Head of A/c during 2005-06 Budget**

15 → Health

**XII. Distribution of Incentives to the Beneficiaries**

---- NIL ----

**XIII. Any Permission Letters or Order Copy → Details**

---- NIL ----

**XIV. Availability of Information**

---- NIL ----

**XV. Facilities available to the public including the working hours of the Library or Reading Room maintained for the Public. Details if maintained**

---- NIL ----

**XVI. Officers → Public Information**

---- NIL ----

**XVII. Rules applicable regarding information and also the information to be updated in the subsequent years.**

Any information to the public may be included in the Palike Website.  
Address: - "<http://www.bbmp.gov.in>

**Commissioner  
Joint Commissioner  
Head Office South  
Bangalore Mahanagara Palike**