

SRIRAMPURA REFERRAL HOSPITAL
RTA 2005 SECTION 4 (1)(a)

41(a) Maintenance of all Records of this hospital duly catalogued and Indexed in a manner and form as per RIT Act.

Category – ‘A’

Sl. No.	Particulars	Code	Total
1	Parturition Register	PAR	9
2	Birth and Death Register	BDR	6
3	Indent Book	IDB	14
4	Niyojana File	DPF	1
5	Transfer File	TRF	1
6	Circulars (Suttolegala Adesha)	ADR	5
7	Service Book (Old + New)	SRR	12+15
8	Acutance Rolls & Pay and Other Allowances	AQR	7
			70

Category – ‘B’

Sl. No.	Particulars	Code	Total
1	Repairs and Maintenance Vehicle Register. <ul style="list-style-type: none"> • Petrol Bill Book } D.C. Bill • Diesel Bill Book } • Repair Bill Book – D.C. Bill • Reading Record Book • KGD Insurance Book 	RMV	5 1 1 1 1 1
2	Festival Advance Register	FAR	1
3	Legal Files (Nyayaladha Kadatagalu)	LGF	1
4	Audit Report Follow up Register	AUR	1
5	User Fees Register <ul style="list-style-type: none"> • Challen Reg. • UF Cash Book • Bank Pass Book • Receipt Books counter foils 	CHL UCB BPB RCB	7 2 5 694
6	Stock Book	STB	8
			724

Category – ‘C’

Sl. No.	Particulars	Code	Total
1	Scale Register of Establishment	SRE	1
			1

Category – ‘D’

Sl. No.	Particulars	Code	Total
1	P.R. Register	PRR	3
2	Tappal Book	TPB	5
3	Attendance Register	ATT	2
4	Medical Reimbursement files (Reg.)	MRF	1
5	D.C. Bill Book	DCB	1
6	Log Books	LOG	7
7	LPC Register	LPC	1
8	Out Patient Register	OPD	4
9	Admission Register	ADR	7
10	Antenatal Register	ANC	4
11	Major O.T. Register	MAJ	1
12	Minor O.T. Register	MIN	0
13	Infant Death Register	IFD	0
			35

Category – ‘E’

Sl. No.	Particulars	Code	Total
1	R.T.I Register	RTI	1
2	Casual Leave Register	CLR	2
3	Dog Bite Register	DOG	1
4	Maternity Case Sheet (Delivery + Major case sheet)	MCS	273
	Sterilization Case Sheets	SCS	680
5	M.T.P Register	MTP	1
6	IUCD Register	CUT	0
7	Lab Register	LAB	1
8	Referral Book	RFF	1
9	Complaint Files	CPF	0
10	Condemned Register	CON	1
11	Scanning Register	SCN	0
12	Doctor’s call Book	DOC	0
			961

GANGANAGAR MATERNITY HOME
RTA 2005 SECTION 4 (1)(a)

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Category – ‘A’

Sl. No.	Particulars	Code	Total
1	Parturition Register	PAR	13
2	Birth Register	BDR	4
3	Indent Book	IDB	6
4	Circular	ADR	1
			24

Category – ‘B’

Sl. No.	Particulars	Code	Total
1	Audit Report – Follow up Reg.	AUR	1
2	User Fee Registration		5
	• Challen Reg.	CHL	1
	• Cash Book	UCB	2
	• Bank Pass Book	BPB	6
	• Receipt Book Counter files	RCB	350
3	Stock Book	STB	28
			393

Category – ‘C’

Sl. No.	Particulars	Code	Total
1	0	0	0

Category – ‘D’

Sl. No.	Particulars	Code	Total
1	Sterilization Register	STR	4

Category – ‘E’

Sl. No.	Particulars	Code	Total
1	RTI Reg.	RTI	1
2	Casual Leave Reg.	CLR	1
3	Dog Bit Reg.	DOG	3
4	Maternity Case Sheet	MCS	879
5	IUCD Reg.	CUT	2
6	Lab Reg.	LAB	0
7	Referral Book	REFF	2
8	Complaint File	CPF	1
9	Condom Reg. File	CON	1
10	Dr. Call Book	DOC	1
			891

M.R. PALYA MATERNITY HOME
RTA 2005 SECTION 4 (1)(a)

41(a) Maintenance of all Records of this hospital duly catalogued and Indexed in a manner and form as per RIT Act.

Category – ‘A’ (50 Years)

Sl. No.	Particulars	Code	Total
1	Parturition Register	PAR	25
2	Incentive Payment Reg.	IPR	1 (JSY)
3	Incentive Cash Book	CAB	0
4	Birth and Death Register	BDR	0
5	Indent Book	IDB	8
6	Deputation files	DPF	3
7	Transfer File	TRF	4
8	Circular	ADR	0
9	Service Register	SRR	14
10	Acquaintance Role & Log and Other Allowances	AQR	60
			92

Category – ‘B’ (30 Years)

Sl. No.	Particulars	Code	Total
1	Repair and Maintenances of Vehicle Register <ul style="list-style-type: none"> • Petrol Bill Book • Diesel Bill Book • Repair Bill Book • Reading and Record Book • KGD Insurance Book 	RMV	1
2	F.A. Advance Reg.	FAR	1
3	Legal Files	LGF	0
4	Audit Report – Follow up Reg.	AUR	1
5	User Fee Registration <ul style="list-style-type: none"> • Challen Reg. • Cash Book • Bank Pass Book • Receipt Book Counter files 	CHL CBU BPB RCB	3 1 3 7 345
6	Stock Book	STB	32
			393

Category – ‘C’ (10 Years)

Sl. No.	Particulars	Code	Total
1	0	0	0

Category – ‘D’ (5 Years) (April 2004 – March 2009)

Sl. No.	Particulars	Code	Total
1	P.R. Reg.	PRR	0
2	Tappal Book	TPB	3
3	Attendance Reg.	ATT	5
4	Medical Reimbursement files	MRF	0
5	D.C. Bill book	DCB	4
6	Log Book	LOG	0
7	LPC Reg.	LPC	1
8	OPD Register	OPD	2
9	Admission Reg.	ADR	10
10	Antenatal Reg.	ANC	6
11	Major OT Reg.	MAT	4 (OT Reg. cum LTO Reg.)
12	Minor OT Reg.	MIN	0
13	Immunization Reg.	IMM	0
14	Infant Death Register (IUD)	IFD	1
15	E.C. Register	ECR	0
16	Sterilization Register	STR	4
			40

Category – ‘E’ (1 Years) (April 2008 – March 2009)

Sl. No.	Particulars	Code	Total
1	RTI Reg.	RTI	2
2	Casual Leave Reg.	CLR	1
3	Dog Bit Reg.	DOG	2
4	Maternity Case Sheet	MCS	2
	a. Delivery and Major Case sheets	SCS	2
	b. Sterilization Case Sheets		
5	M.T.P Register	MTP	1
6	IUCD Reg.	CUT	2 (1)
7	Lab Reg.	LAB	1
8	Referral Book	RFF	1
9	Complaint File	CPF	0
10	Condemned Reg. File	CON	1
11	Scanning Reg.	SCN	0
11	Dr. Call Book	DOC	1
12	Method wise Reg.	MWR	
	a. T.O. Register		0
	b. LTO Reg.		0
	c. IUCK		2
	d. OP		0
	e. CC		0
			19

COTTONPET MATERNITY HOME
RTA 2005 SECTION 4 (1)(a)

41(a) Maintenance of all Records of this hospital duly catalogued and Indexed in a manner and form as per RIT Act.

Category – ‘A’

Sl. No.	Particulars	Code	Total
1	Parturation Register	PAR	11
2	Service Book	SRR	8
3	Acquaintance Rools	AQR	9
4	Circular	ADR	1
5	Indent Book	IDB	8
			37

Category – ‘B’

Sl. No.	Particulars	Code	Total
1	Audit Report Follow up Reg.	AUR	1
3	Stock Book	STB	4
6	Festival Advance Reg.	FAR	1
	User Fee Cash Book	UFB	2
	Bank Pass Book	BPB	4
	Counter foils of Receipt Book	CRB	2 Bundle
	Counter foils of Cheque Book	CCB	1
			15

Category – ‘C’

Sl. No.	Particulars	Code	Total
1	0	0	0

Category – ‘D’

Sl. No.	Particulars	Code	Total
1	P.R. Reg.	PRR	1
2	Tappal Book	TTB	3
3	Attendance Reg.	ATT	4
5	OPD Reg.	OPD	5
6	Admission Register	ADR	3
7	ANC Reg.	ANC	2
8	Immunization Register	IMR	2
9	Voucher Book (User Fee)	VCB	2
10	Lab Register	LAB	1
11	LPC Register	LPC	1
			24

Category – ‘E’

Sl. No.	Particulars	Code	Total
1	RTI File	RTI	1
2	C.L. File	CLF	1
3	C.L. Book	CLR	1
4	RTI File	RTI	1
5	Maternity case sheet	ECR	1 (Box)
6	ANC Cards	ANC	1 (Box)
7	MTP Register	MTP	1
8	IUD Register	CUT	1
9	Referral Book	RFF	1
10	Dog bite book	DOG	1
11	Doctor Call Book	DOC	1
			11

MANAVARTH PET MATERNITY HOME
RTA 2005 SECTION 4 (1)(a)

41(a) Maintenance of all Records of this hospital duly catalogued and Indexed in a manner and form as per RIT Act.

Category – ‘A’ (Permanent)

Sl. No.	Particulars	Code	Total
1	Parturition Register	PAR	22
2	Incentive Payment Register	IPR	5
3	Service Book	SRR	17
4	Circulars	ADR	2
5	Acquaintance Rolls for pay and other allowances	AQR	8
6	Indent Book	IDB	18
			72

Category – ‘B’ (30 Years)

Sl. No.	Particulars	Code	Total
1	Classified Register for Receipts / Payment (User Fee)	CRR	1
2	Bank Pass Book	BPB	1
3	Stock Books	STB	6
4	Counter foils of User fee Cheque Book	CUC	42
5	Audit Reports	AUR	4
6	UF Cash Book	UCB	1
			55

Category – ‘C’ (10 Years)

Sl. No.	Particulars	Code	Total
1	0	0	0

Category – ‘D’ (5 Years)

Sl. No.	Particulars	Code	Total
1	OPD Register	OPD	6
2	Admission Register	ADR	3
3	Antenatal Register (UFWC)	ANC	7
4	Sterilization Register	STR	1
5	E.C. Register	ECR	3 Bones
6	Immunization Register	IMR	2
7	Voucher's (Incentive)	VOI	1 Bone
8	Tappal Book	TPB	4
9	P.R. Register	PRR	1
10	Attendance Register Maternity Home	ATT	1
			29

Category – ‘E’ (1 Year)

Sl. No.	Particulars	Code	Total
1	Causal Leave Application	CLR	1 file
3	Condemn Register	CON	1
4	Antenatal / Maternal Case Sheets	MCS	1 Box
5	Antenatal Cards	ACC	1 Box
6	M.T.P Register	MTP	1
7	IUCD Register	CUT	1
8	Immunization Card Foils	ICF	1 Box
9	Lab Register	LAB	1
10	Referral Book	RFF	1
11	Doctor's Call Book	DOC	1
12	Dog bite Register	DOG	2
			12

YASHWANTHPURA MATERNITY HOME

RTA 2005 SECTION 4 (1)(a)

41(a) Maintenance of all Records of this hospital duly catalogued and Indexed in a manner and form as per RIT Act.

Category – ‘A’

Sl. No.	Particulars	Code	Total
1	Parturition Register	PAR	15
2	Incentive Payment Register	IPR	9
3	Service Book	SRB	8
4	Circulars	ADR	2 files
5	Indent Book	IDB	4
			38

Category – ‘B’

Sl. No.	Particulars	Code	Total
1	Audit Report Follow up Reg.	AUR	1 File
2	Counter foil of user cheque book	CUC	3
3	Stock Book	STB	4
4	Cash Book (User fee)	CAB	2
5	Cash Book (Family Planning and Incentive)	CAB	5
			15

Category – ‘C’

Sl. No.	Particulars	Code	Total
1	0	0	0

Category – ‘D’

Sl. No.	Particulars	Code	Total
1	PR Register	PRR	3
2	Tappal Books	TPB	15
3	Attendance Register	ATT	2
4	Indent Books	IDB	4
5	OPD Register	OPD	6
6	Admission Register	ADM	8
7	Antenatal Register	ANC	12
8	Sterilization Register	STR	2
9	E.C. Books	ECB	0
10	Immunization Register	IMR	0
11	Voucher Incentive	VOI	1 Box
12	Voucher Users Fee	VOU	3 Box
			56

Category – ‘E’

Sl. No.	Particulars	Code	Total
1	Casual Leave Application	CLA	1000
2	Right to Information Act File	RTI	1 File
3	Maternity Case Sheets	MCS	1538
4	Antenatal Cards	ANC	1 box
5	Sterilization Case Sheets	SCS	1box
6	M.T.P Register	MTP	1
7	IUCD Register	CUT	1
8	Immunization Card Foils	ICF	1
9	Lab Register	LAB	4
10	Referral Book	REB	1
11	Doctors call book	DOC	1
12	Dog Bite Register	DOG	3
			2553