

BANGALORE MAHANAGARA PALIKE
Department: - HEALTH

YEDIYUR MATERNITY HOME

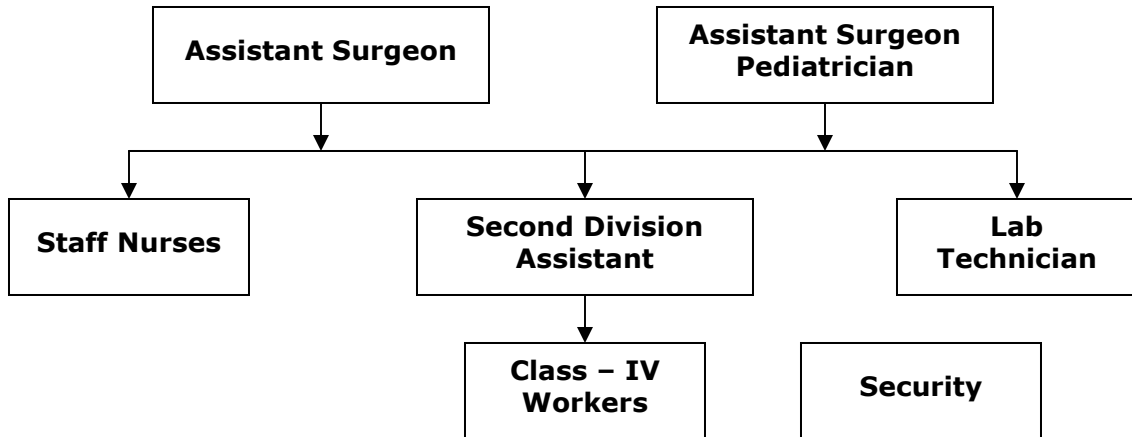
Sub: - Details under Right to Information Act 2005, Section 4 (1) (B)

I. Functions & Duties of Maternity Home [Health Department]

a) Office Name & Address → Yediyur Maternity Home

4th Cross, 7th Block,
Jayanagar,
Bangalore

b) Structure



c) Functions & Duties

Health Department is one of the departments in Bangalore Mahanagara Palike, under which Maternity Home plays an important role in connection with ANC & PNC by giving proper guidance to make them healthier and immunization, which protects the children against the six killer diseases.

Counseling with people for Prevention of AIDS & make them aware regarding "AIDS" and also care for Public Health.

d) Free Services & Facilities available in the Hospital

- 1) Pregnancy check-up and conducting deliveries.
- 2) Child Health, Immunization & Vaccines.
- 3) Medicines & Steps to be taken for Prevention of AIDS
- 4) Free check-up & tests of Blood, Urine & Sputum for all diseases.
- 5) Vaccines for Polio.
- 6) Birth Certificates of Children.

II. Powers & Duties of the Officer & Staff

1) Dr. Shobha. N Asst Surgen.

Head of the Institution and has the powers in smooth running of the Hospital and also the Administration of the Hospital.

Pregnancy check-up, Deliveries, Maternal & Child Health check-up, along with conducting Tubectomy Operations.

Besides this verifying the Attendance Register, Acquittance Role, Receipt Books & Stock Position of Medicines & responsibilities for the whole management of the Hospital.

2) Dr. Sudharshan Assistant Surgeon, Pediatrician

Child Health check-up and make the mothers to know more about Breast Feeding.

3) Kalaiarasi Staff Nurse

Hospital duty from 9:00 AM to 4:00 PM. Assisting the Doctors in the treatment of OPD Cases, assisting in Operations, maintenance of Income & Expenditure of User's Fee Amount and Supervision of Staffs & Cleanliness of the Hospital.

4) Kaveramma A. P., Staff Nurse

Bed-making for patients, recording of B.P., Pulse & Temperature Daily, Dressing the Wounds, Immunizing the Children, Conducting Deliveries as per the instructions of the Medical Officer, ANC & PNC, Monthly Reports, Stock Position of Medicines, Maintenance of Concerned Registers.

5) Lalithamma.T.C. Staff Nurse

Bed-making for patients, recording of B.P., Pulse & Temperature Daily, Dressing the Wounds, Immunizing and working as per the instructions of the Medical Officer in ANC & PNC, Immunization, Monthly Reports, Stock Maintenance, Registers and Linen.

6) Akkamma . I.U ANM.

Bed-making for patients, recording of B.P., Pulse & Temperature, Dressing the Wounds, Immunization and working as per the instructions of the Medical Officer in ANC & PNC, Monthly Reports, Medicines Stock, Maintenance of Concerned Registers and Instruments of the Hospital.

7) Shashikal .S.Lab Technician

Conducting tests for Blood, Urine, HB% in Blood, Blood Grouping, VDRL, Blood Sugar, Urine Sugar, Albumin, Using Microscope, Urine Test for Pregnancy & Pregnant Women and Lab. Stock Register.

8) Meenakshi Second Division Assistant

Receiving and dispatching Letters & Files, Maintenance of Pay Bill, Acquittance, Leave Applications, Service Registers, and also the KEB, Water, Telephone, Milk Bills & Registers, which pertaining to the Hospital and make payments to the concerned departments through cheque system.

9) Class – IV Workers (On Contract Basis)

Working as per the instructions of the Medical Officer including the work with cleanliness of the Hospital, assisting the Public who comes for availing the services of the Hospital, Submission & Issuing Birth Certificate, etc.

III. Procedures to be followed including responsibilities & supervision

Attending the public & pregnant women for their grievances and providing them with suitable treatment and provide them to avail the concerned treatment which is available in the Hospital with free service.

IV. Rules to be followed

Executing the work as per the instructions of the Higher Officer from time to time.

V. To follow the Instructions, Rules, Booklets & Records

As per the instructions of the Higher Officer

VI. List of Registers maintained in the Department

- 1) Attendance Register
- 2) Acquittance
- 3) Stock Register
- 4) D. C. Bill Book
- 5) Case Registers
- 6) Daily Collection Book
- 7) ANC & Birth Register
- 8) Milk & Bread Register
- 9) Drugs – Main & Daily Register
- 10) IUD Register
- 11) Day & Night Report
- 12) Sub-Stock
- 13) Lab. Stock & Lab. Report Register
- 14) Receipt Book
- 15) Payment Register
- 16) Service Register
- 17) O.P. & C.C. Register

VII. Any system of execution of work or implementation regarding public or with importance of the public → Details:

Complaint box has been maintained in the Hospital to receive any complaints against the Hospital or staff of the Hospital and if not complain may be given in writing to the Superintendent also.

VIII. Boards, Councils, Committees or Other Bodies, and part of these or formed for the purpose of Suggestion with including 2 or more persons of the Boards, Councils, Committees and Other Bodies Meeting either open for the public or the availability of the proceedings of the meeting to the public.

Board of Visitors Meeting.

IX. The Officer & Staff of the Hospital

Sl. No.	Name & Designation	Office Address	Telephone No.
1.	Dr. Shobha . N Assistant Surgeon	Yediyur Maternity Home 4 th Cross, 7 th Block, Jayanagar, Bangalore	22975769
2.	Dr. Sudharshan Assistant Surgeon Pediatician	Yediyur Maternity Home 4 th Cross, 7 th Block, Jayanagar, Bangalore	22975769
3.	Kalaiarasi Staff Nurse	Yediyur Maternity Home 4 th Cross, 7 th Block, Jayanagar, Bangalore	22975769
4.	Kaveramma A. P Staff Nurse	Yediyur Maternity Home 4 th Cross, 7 th Block, Jayanagar, Bangalore	22975769
5.	Lalithamma.T.C. Staff Nurse	Yediyur Maternity Home 4 th Cross, 7 th Block, Jayanagar, Bangalore	22975769
6.	Akkamma .I.U. ANM	Yediyur Maternity Home 4 th Cross, 7 th Block, Jayanagar, Bangalore	22975769
7.	Shashikala.S. Lab. Technician	Yediyur Maternity Home 4 th Cross, 7 th Block, Jayanagar, Bangalore	22975769
8.	Meenakshi SDC	Yediyur Maternity Home 4 th Cross, 7 th Block, Jayanagar, Bangalore	22975769

X. Details of grants which ascertained under Head of A/c during 2005-06 Budget

---- NIL ----

XI. Distribution of Incentives to the Beneficiaries

---- NIL ----

XII. Any Permission Letters or Order Copy → Details

---- NIL ----

XIII. Availability of Information

---- NIL ----

XIV. Facilities available to the public including the working hours of the Library or Reading Room maintained for the Public. Details if maintained

---- NIL ----

XV. Officers → Public Information

Sl. No.	Name & Designation	Office Address	Telephone No.
1.	Dr.Gangalakshamma Superintendent	Banashankari Referral Hospital Bangalore Mahanagara Palike, Bangalore	22975767
2.	Dr. Gayathri L. T. Health Officer MCH (S)	Dasappa Hospital Compound Bangalore Mahanagara Palike, Bangalore	22975656

XVI. Rules applicable regarding information and also the information to be updated in the subsequent years.

Any information to the public may be included in the Palike Website.
Address: - "<http://www.bbmp.gov.in>"

Monthly salary drawn by the Officer & Staff of the Hospital

<u>Sl.No</u>	<u>Name</u>	<u>Designation</u>	<u>Pay Scale</u>	<u>Basic Pay</u>
1	Dr.Shobha. N.	Assistant Surgeon	Rs.14,050 - 25,050	Rs.16,800
2	N.Kalai-Arasi	S/N	Rs.8,825-16,000	Rs.12,000
3	K.Bhaskar	S.D.C	Rs.5,800-10,500	Rs.7,625
4	Jayamma	Ayah	Rs.5,200 - 8,200	Rs.8,000
5	Lingamma	Ayah	Rs.5,200 - 8,200	Rs.8,000
6	D.Srinivas	Peon	Rs.5,200 - 8,200	Rs.8,000
7	Sheela	Peon	Rs.5,200 - 8,200	Rs.6,125
8	Rukminiyamma	P.K.	Rs.5,200 - 8,200	Rs.8,000
9	Chandramma	P.K.	Rs.5,200 - 8,200	Rs.7,275

