

COTTONPET MATERNITY HOME
RTA 2005 SECTION 4 (1)(a)

41(a) Maintenance of all Records of this hospital duly catalogued and Indexed in a manner and form as per RIT Act.

Category – ‘A’

Sl. No.	Particulars	Code	Total
1	Parturation Register	PAR	11
2	Service Book	SRR	8
3	Acquaintance Rools	AQR	9
4	Circular	ADR	1
5	Indent Book	IDB	8
			37

Category – ‘B’

Sl. No.	Particulars	Code	Total
1	Audit Report Follow up Reg.	AUR	1
3	Stock Book	STB	4
6	Festival Advance Reg.	FAR	1
	User Fee Cash Book	UFB	2
	Bank Pass Book	BPB	4
	Counter foils of Receipt Book	CRB	2 Bundle
	Counter foils of Cheque Book	CCB	1
			15

Category – ‘C’

Sl. No.	Particulars	Code	Total
1	0	0	0

Category – ‘D’

Sl. No.	Particulars	Code	Total
1	P.R. Reg.	PRR	1
2	Tappal Book	TTB	3
3	Attendance Reg.	ATT	4
5	OPD Reg.	OPD	5
6	Admission Register	ADR	3
7	ANC Reg.	ANC	2
8	Immunization Register	IMR	2
9	Voucher Book (User Fee)	VCB	2
10	Lab Register	LAB	1
11	LPC Register	LPC	1
			24

Category – ‘E’

Sl. No.	Particulars	Code	Total
1	RTI File	RTI	1
2	C.L. File	CLF	1
3	C.L. Book	CLR	1
4	RTI File	RTI	1
5	Maternity case sheet	ECR	1 (Box)
6	ANC Cards	ANC	1 (Box)
7	MTP Register	MTP	1
8	IUD Register	CUT	1
9	Referral Book	RFF	1
10	Dog bite book	DOG	1
11	Doctor Call Book	DOC	1
			11