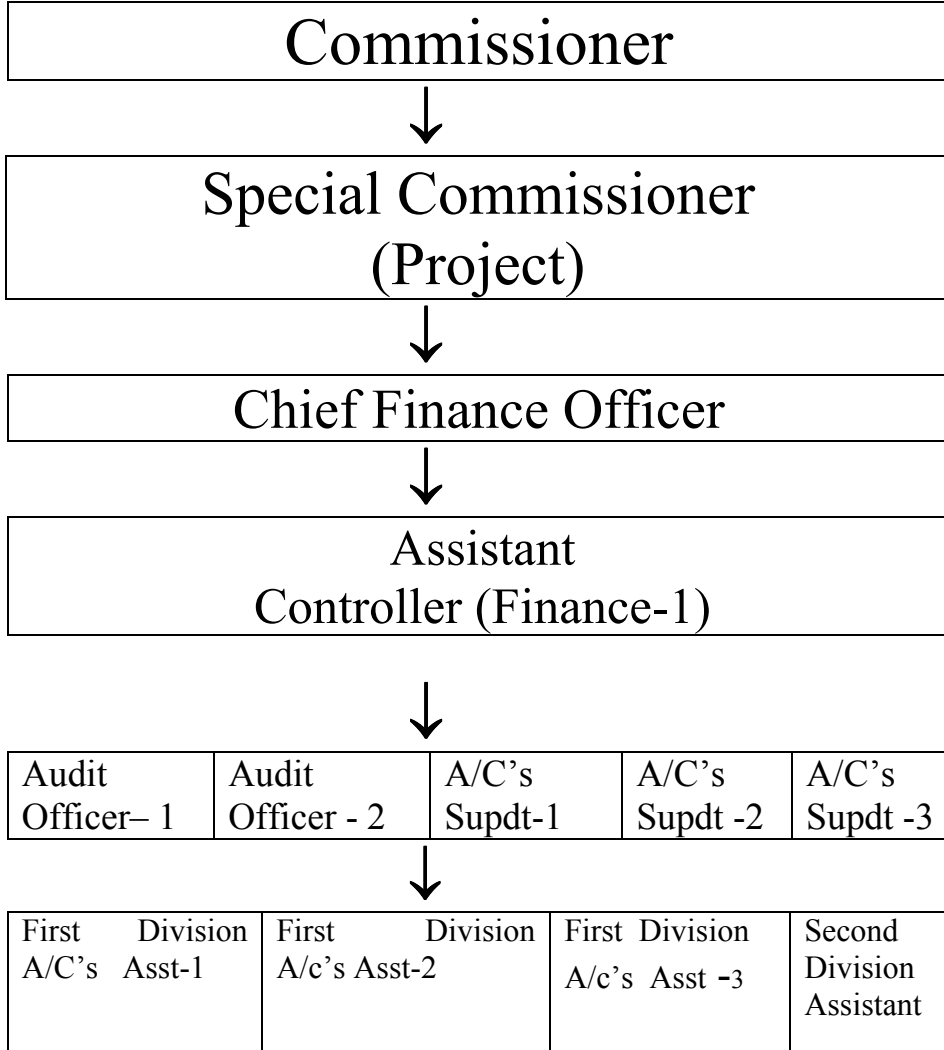


CHIEF FINANCE OFFICER (JNNURM)

As per Section 4(1)b of Right to Information act 2005

I: Formation:



Functions and duties of the CFO

1. Maintenance of accounts of project sanction under JNNURM.
2. Scrutiny and payment of bill under JNNURM.
3. Submission of QPR and progress reports to SLNA.
4. Other duties as Commissioner / Special Commissioner.

Name of the Office: Office of the Chief Finance Officer
Bruhath Bangalore Mahanagara Palike
N.R.Square, Bangalore 560 002
Telephone No: 22128498

4(1) B - II

The powers and duties of its officers and employees:

Sl. No	Name	Maintainance of Works
1	Sri. HafizullaKhan (Audit Officer – 1)	Preparing QPR of all Packages of V.V.Valley & IT/ BT, Correspondence regarding KUIDFC with both Central State Govt, Verification of bills scrutinized by FDAA's and sending the same to CFO through ACF, Correspondence regarding Audit Report and maintenance of RTI papers.
2	Sri. Prasanna Kumar Praveen A (Audit Officer – 2)	Preparing QPR of all Packages of Hebbal Valley, & Yeshwanthpur Flyover work, Correspondence regarding KUIDFC with both Central State Govt, Verification of bills scrutinized by FDAA's and sending the same to CFO through ACF.
3	Sri. Syed Abdul Khadar (Accounts Supdt – 1)	Preparing QPR of all Packages of Challaghatta Valley, HBR, Malleshwaram under pass works, disposal of Audit Reports and Correspondence. Verification of bills scrutinized by FDAA's and sending the same to CFO through ACF.
4	Smt. Padmavathi.K.N. (Accounts Supdt – 2)	Preparing QPR of BSUP Works, Kadirenahalli CNR Circle, Nagavara Puttenahalli under pass works, disposal of Audit Reports and Correspondence. Verification of bills scrutinized by FDAA's and sending the same to CFO through ACF.
5	Sri.Channa Keshavaiah (Accounts Supdt – 3)	Preparing QPR of all Packages of Koramangala Valley, Tagore Circle under pass works and Construction of Flyover near Gali Anjaneya Temple. Disposal of Audit Reports and Correspondence. Verification of bills scrutinized by FDAA's and sending the same to CFO through ACF.
6	Sri. B.V.Nagaraj Keshavaiah (Accounts Asst. – 1)	Scrutiny of bills regarding Hebbal Valley Packages, IT-BT Roads, M.G. Road, Tagore Circle, HBR, Malleshwaram, Nagavara underpass. Repling to Audit enquiry, letter correspondence, preparing monthly account of JNNURM works, Preparing monthly progress report.
7	Sri. Venu Kumar L (Accounts Asst. – 2)	Scrutiny of bills regarding Vrushabhavathi, Challaghatta, Koramangala Valley, and Yeshwanthpur Flyover works. Repling to Audit enquiry, letter correspondence, preparing monthly account of JNNURM works, Preparing monthly progress report. Renewal of Bank guarantees regarding SWD- JNNURM works, working as Cashier to the above said works.
8	Sri. Charan (Accounts Asst. – 3)	Scrutiny of bills regarding- Construction of Flyover near Gali Anjaneya Temple, Kadirenahalli CNR Circle, Puttenahalli under pass works, BSUP Projects works, Repling to Audit enquiry, letter correspondence, preparing monthly account of JNNURM works, Preparing monthly progress report. Working as Cashier to the work of --- Hebbal Valley, Malleshwaram, Tagore Circle, Gali Anjaneya Flyover, Kadirenahalli, Puttenahalli, CNR Circle, IT-BT, BSUP works. Renewal of Bank guarantees regarding the above said works and establishment work of JNNURM Staff.
9.	Sri. B.Muniraju Second Division Asst.	Inward, outward and Right to Information

4(1) B-III

The procedure followed in the decision making process, including channels of supervision and accountability:-

The bills and other papers received in respect of JNNURM projects are scrutinized/ verified as per the guidelines. FDA's put up the papers which as scrutinized by AO / AS and forwarded to CFO through ACF.

4(1) B-IV

The norms set by it for the discharge of its functions:

As per JNNURM guidelines along with ULB guidelines.

4(1) B-V

The rules, regulations, instructions, manuals and records held by it or under its control, or used by its employees for discharging its functions:

As per ULB guidelines.

4(1) B-VI

Statement of the categories of documents that are held by it or under its control:

1. Cash Books.
2. Bill Payments Register
3. Bank Accounts etc.,
4. Files

4(1) B-VII

The particulars of any arrangement that exists for construction with or representation by, the members of the public in relation to the formulation of its policy or implementation there of:

As per JNNURM guidelines.

4(1) B-VIII

A statement of the boards, councils, Committees in other bodies consisting of two or more persons constituted as its part or for the purpose of advise and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meeting are accessible for public.

1. State Level Empowered Committee. (SLEC)
2. KUIDFC

4(1) B-IX

A directory of its officers and employees:

Sl.No	Name & Designation	Office Address	Telephone No.
1.	Dr. H.M.Nataraj, Chief Finance Officer	O/o the Chief Finance Officer, N.R.Square,BLR	22128498

2.	B.Ramesh Reddy Asst.Controller(Finance-1)	”	22114329
3.	Haffizulla Khan Audit Officer -1	O/o the Chief Finance Officer, N.R.Square,BLR	22128498
4.	Prasanna kumar Praveen.A Audit Officer – 2	”	”
	Syed Abdul Khadar A/c’s Superintendent -1		
5.	Padmavathi.K.N. A/c’s Superintendent- 2	”	”
6.	Channa Keshavaiah A/c’s Superintendent- 3	”	”
7.	Nagaraj.B.V Accounts Assistant – 1	”	”
8.	Venu Kumar.L. Accounts Assistant -2	O/o the Chief Finance Officer, N.R.Square,BLR	22128498
9.	Charan Accounts Assistant - 3	”	”
10.	Muniraju Second Division Assistant	”	”

4(1) B-X

Monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations:

Sl.No	Name & Designation	Basic Pay	Gross Payment
1.	Dr. H.M.Nataraj, Chief Finance Officer	22125.00	34096.00
2.	B.R.Ramesh Reddy Asst.Controller(Finance-1)	15200.00	23918.00
3.	Haffizulla Khan Audit Officer -1	17700.00	28086.00
4.	Prasanna kumar Praveen Audit Officer – 2	11700.00	18757.00
5.	Padmavathi.K.N. A/c’s Superintendent-1	10800.00	17364.00
6.	Syed Abdul Khadar A/c’s Superintendent -2	10800.00	17364.00
7.	Channa Keshavaiah A/c’s Superintendent -3	14400.00	23252.00
8.	Nagaraj.B.V. Accounts Assistant – 1	8825.00	14849.00
9.	Venu Kumar.L. Accounts Assistant -2	8825.00	14849.00
10.	Charan. Accounts Assistant -3	8000.00	13190.00
12.	Muniraju Second Division Assistant	6000.00	8100.00

4(1) B-XI

The budget allocated to each of its agency, indicating the particulars of all plans proposed expenditure and reports on disbursements made.

As per the budget provision of BBMP.

4(1) B-XII

The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:

4(1) B-XIII

Particulars of recipients of concessions, permits or authorizations granted by it:

4(1) B-XIV

Details in respect of the information, available to or held by it, reduced in an electronic form:

Refer website: bmponline.org

4(1) B-XV

The particulars of facilities available to citizens for obtaining information, including the working hours of a library or regarding room, if maintained for public use:

-NA-

4(1) B-XVI

The names, designations and other particulars of the public information officers:

Chief Finance Officer, JNNURM, BBMP, N.R. Square, Bangalore-02
Ph: 22128498

4(1) B-XVII

Such other information set by the BMP will be implemented.

Chief Finance Officer
Bruhath Bangalore Mahanagara Palike