

**ಕಾರ್ಯಪಾಲಕ ಅಭಿಯಂತರರು, 4(1)(ಎ) ಅಡಿಯಲ್ಲಿ ಮಾಹಿತಿ ಹಾಗೂ ಕಡತಗಳ (Indexing Catalogue) ಮಾಡಿರುವ ಬಗ್ಗೆ  
ಮಾಹಿತಿಯು ಈ ಕೆಳಕಂಡಂತಿರುತ್ತದೆ:-**

**ನಮೂನೆ**

Sl. No.	Date on which opened (Files to be listed chronologically)	Category A, B, C, D, E etc. (Files to be listed alphabetically according to category)	File No.	Subject of file	Location of file Room/ cupboard/ shelf numbers	Date on which file can be destroyed custodian file
1	(1-17 )Pages From 2002 to 2003	A	1	Agreement & work order register	Almaiaraha Rock1	ಶಾಶ್ವತ
3	2006-07 & 07-08 (1-10 )Pages	A	1	Executive engineer (SWM) Technical sanction register	Almaiaraha Rock1	ಶಾಶ್ವತ
4	(1-2 )Pages For the year 2003	A	1	A/S & T/s Register	Almaiaraha Rock1	ಶಾಶ್ವತ
5	(1-6) pages For the year 2004			Technical sanction register for the year	Almaiaraha Rock1	ಶಾಶ್ವತ
6	(EE-1 & EE-2) (1-20) pages For the year 2008-09			Tender opening register	Almaiaraha Rock1	ಶಾಶ್ವತ
7	(3) pages for the year 2009-10 & 10-11			Executive Engineer -1 (SWM) A/s register for the year	Almaiaraha Rock1	ಶಾಶ್ವತ
8	(3) pages 2009-10 & 10-11	A	1	Executive Engineer -1 (SWM) T/s register for the year	Almaiaraha Rock1	ಶಾಶ್ವತ
9	(18+16 ) Pages 2009-10 & 10-11	A	1	executive engineer TEC agreement & work order register.	Almaiaraha Rock1	ಶಾಶ್ವತ
10	(65) pages from 01-04-1999	A	1	Tender opening register	Almaiaraha Rock1	ಶಾಶ್ವತ
11	(1-10) pages For the year 02-03	A	1	Executive Engineer (SWM) A/s register	Almaiaraha Rock1	ಶಾಶ್ವತ
12	(1-21) pages	A	1	Executive engineer (SWM-TEC) work	Almaiaraha Rock1	ಶಾಶ್ವತ

	For the year 02-03			order register		
13	(1-9) pages 06-07 & 07-08	A	1	A/s register Executive Engineer (SWM)	Almaiaraha Rock1	ಶಾಶ್ವತ
14	(1-83) pages 2000-01 & 2003-04	A	1	Tender opening register	Almaiaraha Rock1	ಶಾಶ್ವತ
15	(1-2 )pages 2002-03	A	1	T/s register	Almaiaraha Rock1	ಶಾಶ್ವತ
16	(1-48) pages 2007-08	A	1	Tender opening register for the year	Almaiaraha Rock1	ಶಾಶ್ವತ
17	(1-58) pages 2006-07	A	1	Tender opening register for the year	Almaiaraha Rock1	ಶಾಶ್ವತ
18	1-7) pages 2006-07	A	1	Executive Engineer (SWM) work order register & Agreement register	Almaiaraha Rock1	ಶಾಶ್ವತ
19	(1-3) pages for the year 2004-05	A	1	A/s register EE(SWM-TEC)	Almaiaraha Rock1	ಶಾಶ್ವತ
20	(1-30) pages 2000-2001	A	1	Tender opening register	Almaiaraha Rock1	ಶಾಶ್ವತ
21	(1-2) pages (2002-03)	A	1	Agreement register	Almaiaraha Rock1	ಶಾಶ್ವತ
22	(1-18) pages (05-06)	A	1	Technical sanction register	Almaiaraha Rock1	ಶಾಶ್ವತ
24	(1-5) pages 2009-10	A	1	Joint commissioner (Market) A/ S register 2009-10	Almaiaraha Rock1	ಶಾಶ್ವತ
25	(1-2 +20-22) pages for the year 2008-09	A	1	Agreement & Work order register	Almaiaraha Rock1	ಶಾಶ್ವತ
26	(1-19) pages 09-10 & 10-11	A	1	Executive engineer -1(SWM) agreement register	Almaiaraha Rock1	ಶಾಶ್ವತ
27	(1-17) pages 2009-10 & 10-11	A	1	Executive engineer -1(SWM) work order register for the year	Almaiaraha Rock1	ಶಾಶ್ವತ
28	(1-54) pages 09-10 & 10-11	A	1	Executive engineer -1(SWM) Tender opening register	Almaiaraha Rock1	ಶಾಶ್ವತ
29	(1-78) pages 04-05 & 05-06	A	1	Tender opening register for the year	Almaiaraha Rock1	ಶಾಶ್ವತ
40	(1-23) pages	A	1	Agreement & Work order register	Almaiaraha Rock1	ಶಾಶ್ವತ
30	(1-5) pages	A	1	A/A & T/s Register.	Almaiaraha Rock1	ಶಾಶ್ವತ

	for the year 02-03					
31	51-69, 71-73 pages 04-05	A	1	Work order register 04-05 (1-11),	Almaiaraha Rock1	ಶಾಶ್ವತ

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1	26-10-2000 to 04-03-06	B	1	ಪುಸ್ತಕ ಸಂಖ್ಯೆ 770 ರಸೀದಿ ಸಂಖ್ಯೆ 76901 ರಿಂದ 77000 ವರೆಗೆ	- do -	Permanent
2	26-10-2000 to 0.1.2002	B	1	ಪುಸ್ತಕ ಸಂಖ್ಯೆ 771 ರಸೀದಿ ಸಂಖ್ಯೆ 77001 ರಿಂದ 771000 ವರೆಗೆ	- do -	Permanent
3	5.7.2008 to 10.12.2009	B	1	ಪುಸ್ತಕ ಸಂಖ್ಯೆ 1934 ರಸೀದಿ ಸಂಖ್ಯೆ 193301 ರಿಂದ 1934000 ವರೆಗೆ	- do -	Permanent
4	10.2.2006 to 10.10.2010	B	1	ಪುಸ್ತಕ ಸಂಖ್ಯೆ 1127 ರಸೀದಿ ಸಂಖ್ಯೆ 112601 ರಿಂದ 112700 ವರೆಗೆ	- do -	Permanent
5	10.2.2006 to 29.12.2010	B	1	ಪುಸ್ತಕ ಸಂಖ್ಯೆ 1128 ರಸೀದಿ ಸಂಖ್ಯೆ 112701 ರಿಂದ 112800 ವರೆಗೆ	- do -	Permanent

1. ಹತ್ತುವರ್ಷಗಳ (10) ವರೆಗೆ ಸಂರಕ್ಷಿಸುವ ಕಡತ/ ದಾಖಲಾತಿಗಳು:

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1	2005 ರಿಂದ ತಹಲ್‌ವರೆಗೆ ಚಾಲ್ತಿಯಲ್ಲರುತ್ತದೆ.	<b>A</b>		ನಗದು ಪುಸ್ತಕಗಳು ಕಛೇರಿಯ ಕಡತದಲ್ಲಿ ಲಭ್ಯವಿರುತ್ತದೆ.	Executive Engineer SWM Divn	Permanent
	2005 ರಿಂದ ತಹಲ್‌ವರೆಗೆ ಚಾಲ್ತಿಯಲ್ಲರುತ್ತದೆ	<b>A</b>		<b>C Register</b>	Executive Engineer SWM Divn	Permanent



3. ಒಂದು (1) ವರ್ಷದವರೆಗೆ ಸಂರಕ್ಷಿಸುವ ಕಡತ / ದಾಖಲಾತಿಗಳು

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1	2007 ರಿಂದ ತಹಲೆವರೆವಿಗೂ ಚಾಲ್ತಿಯಲ್ಲಿದೆ.	<b>D</b>	3	ಮಾಹಿತ ಹಕ್ಕು ಕಾಯ್ದೆ ಕಡತಗಳು (7 ಕಡತಗಳು)	- do -	1 year